

Information for 2021 ICBEN presenters:

2021 ICBEM to be held virtually on October 18-20, 2021, Taipei, Taiwan

Information for Paper Presenters:

Papers will be presented during the Conference's 3-hour **parallel sessions**, each with up to 4-5 papers. Each paper will be allocated up to **15-20 minutes** of presentation time, with an additional period of up to **5 minutes** for questions and answers (Q&A) immediately after the presentation.

The Session Chair will introduce the speakers and moderate the Q&A. Unless it is absolutely necessary to modify, the order of presentations will be kept as listed in the Conference Program. In case of a problem with a particular presentation (e.g. temporary technical difficulties), the Session Chair will make the necessary session presentation sequence adjustments, allowing time to fix possible technical problems.

For participation in the 2021 ICBEM virtual Conference, presenters should ensure in advance that:

- Your (PPTX) **presentation is running smoothly** on your target device (the one you will use to join the virtual Conference);
- **You have a reliable internet connection;**
- You are equipped with **an external microphone and speakers / headphones**, if your device does not have embedded ones;
- Your target device is compatible with the system requirements of the **Webex** platform, as these described in the Webex webpage (<https://help.webex.com/en-US/article/n62wi3c/Get-Started-with-Cisco-Webex-Meetings-for-Attendees>) :

- ✓ Meeting URL:
<https://chihlee.webex.com/chihlee-tc/j.php?MTID=m05c53f65ba7fce08204772712fd79560>
- ✓ Meeting No : 2524 911 7563
- ✓ Password : 12345
- ✓ Username example: **“Presenter : Gaa-Gaa Chen”**(author name)

- All presenters are strongly advised to use a quiet room for their on-line connection. If they wish to present a video, they should NOT embed it in

their presentation slides, but instead they should have it readily available as a separate file.

- It is recommended that Presenters turn on their cameras during their presentations and to ensure that their equipment is properly functioning, before joining the virtual conference.
- Log into your Webex platform at least **20 minutes**.
- To avoid technical problems, please email your PPT to **wehuanselean@gmail.com**

Information for Poster Presenters:

Conference participants will have the option to ask presenters questions through **email** (asynchronous communication). There will be **14 Posters** in the 2021 ICBEM.

For their participation in the 2021 ICBEM virtual Conference, poster presenters should ensure in advance that:

- Poster image specifications and preparation (required)

The image file for a poster presentation should be 900x900 pixels in JPG or PNG format, optimized for screen presentation over the web (not in high resolution print quality). It is recommended that the poster image content should include a concise overview of the work with clear illustrations and attractive visual design.

- Submitting the Poster Presentation

Submit through the presenter's Google account. The presenter should upload the required Poster image file to Google Drive here:

https://drive.google.com/drive/u/1/folders/1ndQfpwzICmQdRuob3VooUAGxC_NBCKfi

- Presenters can repeat the submission process as many times as you wish, until **Monday, October 17, 2021 12:00 noon**. Thereafter, the process will be frozen for submitted presentations. At the time of initial presentation submission, a 'display number' will be assigned to each poster. If the poster presentation file(s) are not provided, ICEBM will cancel your article submission.